

**ANNUAL GENERAL MEETING
KIDMORE END PRESCHOOL
MONDAY, 5TH OCTOBER 2009**

Present: George Zaris, Sarah Cleall, Sammi Broadway, Adele Hawkes, Claire Harris, Claire Ashley, Caroline Aldridge, Caroline Churnside, Elaine Ely, Nicky Liddon-Horncastle, Katie Burt, Vicky Pye, Nerys Havers, Gemma Malaperiman, Phil Simms - Henley Standard

Apologies: Denise Clarke, Terry Dawes

Introduction	Action
<p>SC welcomed everyone to the meeting along with welcoming all the new committee members. SC went on to express her thanks to everyone for the hard work and continued support from all the committee members and also the staff during her role as Chairperson for the last 3.5 years. In particular she wanted to emphasise how the staff members carry out an excellent service to the children, how this reflects on them and the parents and in particular how this has created such an excellent reputation for the Preschool.</p>	
<p>Minutes of Last Meeting The minutes of the last AGM were agreed and signed off.</p> <p>SC proposed George Zaris as the new Chairman and this was seconded by CA and was voted unanimously.</p> <p>GZ welcomed all the new committee members, GZ then proposed the following names, they were seconded by SC and a unanimous vote took place for:</p> <p>Claire Ashley - Registrar Elaine Ely - Government Funding Denise Clarke - Health & Safety Vicky Pye - Secretary Katie Burt - Parent Rota</p>	<p>SC/GZ</p>
<p>The existing committee who are not standing down were also voted in by GZ and again seconded by SC and an unanimous vote took place for:</p>	

Sammi Broadway - PR & Web
Adele Hawkes - Fundraising Officer
Gemma Malaperiman - Treasurer
Claire Harris - Staff Liaison Officer

GZ also thanked the old committee members who were standing down, expressed his thanks for their huge efforts and support over the last couple of years. These were: Ann Day, Terry Dawes, Nerys Havers, Jane Williams, Paula Cheshire, Sarah Cleall.

SC then handed the meeting over to George Zaris as the new Chair.

GZ introduced the new committee members and reported on how he is looking forward to taking over SC's role and the challenges that lie ahead.

Financial Report

GM reported that the 2008 was an excellent year for fund raising which resulted in a small profit at the end of the year. The funds on deposit originate from the original lottery grant made to the pre-school. As a general rule, the Treasurer seeks to maintain sufficient funds on deposit to cover two terms worth of fees and this has been achieved for the last two calendar years and looks as though it will be achieved in 2009.

So far in 2009, the Pre-School's finances look healthy, with highlights including;

1. A £5,000 grant received from Oxfordshire County Council enabled the improvements made to the garden at pre-school. To date, £5,125 has been spent of these improvements, giving pre-school a net spend of £125.
2. Grants of £500 and £250 were received from Oxfordshire County Council and KPMG respectively during the year towards IT equipment for the pre-school. To date £410 was spent with Soltec on 1 laptop computer, a printer and a new digital camera. Some of the remaining money has been put towards specialist software with the remainder helping to cover the costs of running our website.
3. The remaining grants have been received from Oxfordshire County Council and are to cover staff training costs.
4. Fund raising has seen a record year to date, with a record £2,900 raised at the Easter Egg Hunt. Some of this money went towards the part funding of a trip to Odd's Farm.
5. Charitable donations have been made towards the Kidmore End Cricket Club appeal (£150) and to a local cancer charity (£100).

Fund raising remains essential to the financial viability of the pre-school, without it we would have to charge either a higher voluntary contribution or increase the number of children in each session.

Chairman's Report

It was voted unanimously by all to re-adopt the new constitution. This was proposed by GZ and seconded by AH.

It was proposed by GZ and seconded by CA to readopt the Policies with some minor changes and voted by all to adopt all the changes to the Preschool Policy. CA to amend and issue to the committee.

CA

GZ went on to thank AH for all her continued hard work on the fundraising for the Preschool. GZ has recruited more people to assist AH with this for this coming year but emphasised that if anyone is willing to assist in some way or has ideas to please communicate with AH as every penny helps!

GZ thanked CA for her continued service and for watering the new preschool lawn over the summer months. GZ expressed thanks to Dan and Anna Roberts who carried out the new garden renovation.

As mentioned in the committee meeting GZ reported that the Preschool and currently looking at new improved hand washing facilities and this will be the main focus for the next fundraising events.

AOB

GZ reported that Belinda Gross has achieved her NVQ level 3 and means that she can now hold a session on her own. Tanya Marshall is in the process of doing her NVQ level 3 and Nicky Liddon-Horncastle is going for her NVQ level 4.

GZ expressed thanks to Mrs Maul and Mrs Ferguson from Kidmore End Primary for carrying on with the wrap around sessions for next year and also Ben & Jane Williams for their continued support and help for allowing parents to use their drive way due to the limited car parking spaces.

The Christmas Pantomime is booked for Friday, 27th November and the Christmas Shopping Day is scheduled for the 13th November at the New Inn Pub. AH is in the process of organising stalls and if anyone has ideas or persons interesting in taking a stall please see AH for further details.

Secretary: V.Pye
5th October 2008