

KIDMORE END PRE-SCHOOL

Parish Room, Wood Lane, Kidmore End Reading, RG4 9BB

www.KidmoreEndPreschool.co.uk

Registered Charity Number 1046030

ANNUAL GENERAL MEETING, 15th SEPTEMBER 2014.

Present:

Ruth Green
Caroline Aldridge
Nicky Liddon-Horncastle
Nicole Billington
Charlotte Blyton
Lauren Davies
Sue Gair
Emma Hawker
Felicity Haines
Kim Maher
Pam Stokes
Hannah Jeffercote
Clare Davies
Jacqui Goodwin
Liz Bland
Katie Rolf
Kayleigh Nixon
Lisa Bailee

Apologies:

Donna Clarke
Sarah Watts
Natasha Grant
Helen James

Introduction	Action
<p>The vice- chair Ruth Green welcomed everyone to the meeting and thanked everyone for attending.</p>	
<p>Minutes of Last Meeting The Minutes of the last AGM on the 19thSeptember 2013 were agreed and signed off as proposed by Ruth Green and seconded by Charlotte Blyton</p>	
<p>Committee Membership The following committee members are stepping down from the committee: Donna Clarke – Fundraising</p> <p>Kim Maher proposed that the committee members below should continue on the committee: Natasha Grant - Chair Lauren Davies – Secretary Charlotte Blyton - Treasurer Ruth Green –Vice chair Sarah Watts – Fundraising Felicity Haines – Health and Safety Officer Helen James – Parent Help Rota Nicole Billington - Marketing</p> <p>This was seconded by Jacqui Goodwin and unanimously agreed.</p> <p>New committee members needed for Staff Liaison and fundraising, of which there were a number of interested parties who will attend the next committee meeting in November.</p>	
<p>Vote on the Constitution 2011 via the PLA umbrella It was voted unanimously by all to stay under the model of the pre-school constitution 2011. This was proposed by Ruth Green and seconded by Charlotte Blyton.</p> <p>Ruth Green proposed that we readopt the updated EYFS policies and documents and this was seconded by Felicity Haines.</p>	
<p>Chair’s Report – read by RG Kidmore End Pre-School had a great year in 2013/14. After a good start in September with lots of new joiners, by January the register was full (with a waiting list). It looks like 2014/5 will be the same and we already have a healthy waiting list for Sept 2015.</p> <p>Staff Our well-qualified and hard-working team of staff continues to be led by Nicky Liddon-Horncastle (Pre-School Manager). Sadly, we had to say goodbye to Tanya who moved on in July. However we are very happy to welcome both Jane and Ruth to the team and we look forward to the year ahead with them. I hope everyone</p>	

joins me in welcoming them to the preschool. The remaining members of staff (not forgetting our bank staff who have often helped us out) continue to do a brilliant job as always. We are also lucky to have Caroline who supports us all as a great business manager.

Links with Kidmore End School and community
The pre-school has continued to have excellent links with the school, for which we thank the head teacher Mrs Hull. The visits to school in the summer term continue to provide a valuable stepping stone in the transition to starting Big School. We are also grateful to the school for inviting the preschool children to watch the Foundation stage Christmas play and for supporting pre-school's fundraising with a stall at the Christmas Fair and for allowing us to use their grounds for the Easter Egg Hunt. We hope that these valuable connections with Kidmore End Preschool will continue.

Pre-school also fosters connections with the local community. This year preschool visited Chalkhouse Green Farm at the invitation of its owner Sarah Hall; attended Little Lambs at Kidmore End church once a month; performed its nativity play in the church (complete with church organ accompaniment) and held celebrations at the New Inn. We have had our pre school parents and children pictured in the Henley Standard several times and we have even been on BBC Berkshire radio.

Committee

Finally I want to thank the hard working team of committee members; without them we would struggle to raise funds, market ourselves, support staff on HR issues, plan and run events, ensure we pay due regard to health and safety, ensuring we have enough parents to help on the parents help rota and of course manage our finances. The committee are not staff they are volunteers and they juggle jobs, young kids with their volunteer roles. We are always looking for more help (the more the better). Please let us know if you have any particular skills and you want to help out. It is a great way to meet new people and it ensures the success of the pre school continues. Even if you cannot commit to helping out on the committee there are lots of other ways you can help for example; taking your turn on the parent rota and helping out at fundraising events.

Fingers crossed for a great 2014-15.

Fundraising report by SW-read by LD

Our major fundraising event of the year was the Easter Egg Hunt which we held for the first time at Kidmore End Primary School. Despite the poor weather and slightly lower than usual attendance we still made an impressive amount of just under £2000. We are grateful to Mrs Hull for allowing us to use the primary school and to all the committee members, staff and parents who gave up their time.

Preschool had a successful stall at the Primary School Christmas fair which made just under £270, and was also involved in a summer community event "Tractor Rides and Teas Afternoon", organised by the Parish Room Committee. The committee very kindly decided to donate the majority of the money raised to the Pre-school. £100 was split between the Church and Parish Room, leaving £266 for the Preschool. We are very grateful to the Parish Rooms Committee, and to all the Preschool Committee, staff and parents who gave up their time to help with all the fundraising events throughout the year.

Other fundraising activities have included sales from Fat Chilli Christmas cards, Yellow Moon and Book People. As well as raising money for itself, preschool has supported other charities such as Macmillan Cancer Care, Christmas Child Shoebox Appeal and Soundabout

Treasurer's Report -CB

The calendar year 2013 was a good year for the pre-school, with increased fee levels and successful fundraising, giving rise to a modest surplus. A small to modest surplus is usual, as our breakeven number of children is very close to the capacity of the preschool and this means that there is always a fine line between profit and loss. As with previous years, the funds on deposit originate from the original lottery grant made to the pre-school. As a general rule, the Treasurer seeks to maintain sufficient funds on deposit to cover two terms worth of fees and this has been achieved for the last five calendar years and will also be achieved in 2014. So far in 2014, the Pre-School's net income is almost double this time last year; all credit to the team for the successful running of the Pre-School with a practically full register for the first four terms. The staff and committee worked very hard towards running the maximum possible 10 sessions a week and filling the Pre-School almost to capacity. From September 2014,

<p>there are now 26 children on the register in total, 10 of whom are new starters, with spaces in some sessions due to the inevitable impact of leavers at the start of the new school year. Session numbers from January 2015 look very healthy, but we will continue to be prudent to maintain a strong position in the face of unexpected fluctuations of the register.</p>	
<p>AOB The McMillan coffee morning is to be held on Friday 26th September and requests were made for cakes and donations on the day. Parking was discussed and highlighted to have become a problem again with the new term. Parents asked to remember to park sensibly, leaving enough room for other cars to pass. This may mean parking a little further away from the Parish rooms. Again, Ruth Green thanked everyone for supporting the pre-school and attending the AGM.</p>	